



Space Number \_\_\_\_\_  
 Location \_\_\_\_\_  
 New \_\_\_\_\_  
 Renewal \_\_\_\_\_  
 Location Change \_\_\_\_\_

# Police and Public Safety Leased Parking Application

Applying Department \_\_\_\_\_  
 Department Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Email Address \_\_\_\_\_

Date \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Cell \_\_\_\_\_

Names of Leased Space Users <small>(Primary User)</small>	Campus Address	Campus Phone/Cell
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Requested location of new/renewed space:

\_\_\_\_\_  
 \_\_\_\_\_

Please describe the business necessity that supports your request for a leased space:

\_\_\_\_\_  
 \_\_\_\_\_

I hereby certify that this leased space request is made fulfilling one or more of the criteria as set forth in this application.

I authorize the transfer of \$ \_\_\_\_\_ from account number \_\_\_\_\_  
 to the Faculty/Staff Vehicle Registration Account Number: 21-2945-979.

\_\_\_\_\_  
*Original Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

Please forward to:  
 "Parking Office"  
 Michigan State University  
 Police and Public Safety  
 87 Red Cedar Road

OFFICE USE ONLY	
Comments: _____ _____ _____	
Approved: <input type="checkbox"/>	Disapproved: <input type="checkbox"/>
_____ <i>Deputy Chief, MSU DPPS</i>	_____ <i>Date</i>